

Organizational Meeting and
Regular Meeting of the Vermilion Local School District Board of Education
Monday, January 13, 2020

The Organizational meeting was called to order at 6:45 P.M.

ROLL CALL: Michael Stark, present; Shelly Innes, present; Krystal Russell, present; Chris Habermehl, absent; Sara Stepp, present.

Mr. Stark led the Pledge of Allegiance and a Moment of Silence.

Election of Officers:

1.20 Mr. Stark moved the nomination of Shelly Innes as President of the Board. Mrs. Russell seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

2.20 Mrs. Russell moved the nomination of Sara Stepp as Vice President of the Board. Mr. Stark seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

3.20 Mrs. Stepp moved to Michael Stark to serve as Legislative Liaison with the Ohio School Board Association for 2020. Mrs. Russell seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

4.20 Mrs. Innes moved to appoint Chris Habermehl to service as Student Achievement Liaison with the Ohio School Boards Association for 2020. Mrs. Russell seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

5.20 Mrs. Innes moved that the Board adopt a resolution to approve the following Standing Resolutions for 2020:

- (1) To establish the 2nd Monday of each month at 7:00 pm for the **day and time of regular meetings** in 2020:

February 10, 2020	June 8, 2020	October 12, 2020
March 9, 2020	July 13, 2020	November 9, 2020
April 13, 2020	August 14, 2020	December 14, 2020
May, 11, 2020	September 14, 2020	January 11, 2021 (Organizational)
- (2) Designate The Vermilion Photojournal as the **Official Newspaper**.
- (3) Direct the Treasurer to provide copies of the minutes of the last meeting two (2) days prior to the next regular meeting, and to **waive the reading of the minutes** if said is done.
- (4) **Authorize the Treasurer to:**
 - Pay on abstracts and invoices, monthly salaries and bills within the approved appropriations;
 - Request from the Erie and Lorain County Auditors advances on tax settlements as monies are collected;
 - Invest the funds of the district, as they are available;
 - Establish funds as necessary when requested by law or Auditor of the State;
 - Approve student activity funds purpose statements and budgets;
 - Open and read bids immediately after the time for filing of bids has expired.
- (5) **Authorize the Superintendent or his designee to:**
 - Act as the Purchasing Agent;
 - Act as the Federal Programs Coordinator;
 - Act as Compliance Officer for the Equal Educational Opportunities Act, Title IX, and 1972 Civil Rights Act; Family and Medical Leave Act; Bureau of Workers Compensation/Public Employment Risk Reduction Program; Individuals with Disabilities Education Act; Americans with Disabilities Act; "504" Coordinator;
 - Approve the emergency and temporary employment of personnel in compliance with policy;
 - Provide coordination of required asbestos inspections;
 - Act as Safety Coordinator;
 - Approve the use of school buses within state and local rules;
 - Approve the use of a volunteer and/or employee's personal automobile to transport students to or from school or school-sponsored activities.
- (6) Authorize the building principals to sign contracts such as student activity contracts, student pictures, school annuals, athletic contests, and the like.
- (7) Appoint the superintendent or his designee as the Board of Education's hearing officer for appeals of suspension and expulsions of students.
- (8) Authorize the appointment of the Board's representative to act as a designee for the Board of Education to hear student expulsion appeals.
- (9) Establish a service Fund in the amount allowed by law of \$3,500.00 for the Board of Education within the general fund for the remainder of the fiscal year 2019 and for fiscal year 2020.
- (10) Appoint Jeff Keck to serve on the Vermilion City Parks and Recreation Board for 2020.
- (11) Authorize the participation in state and federal programs and grants, and is authorized to appoint designees to represent Vermilion for FY 21.

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(12) Authorize the Treasurer to submit the Alternative Tax Budget for Fiscal Year 2020 to the Budget Commission in a timely fashion. (ATTACHMENT A)

(13) Appoint the following firms as legal counsel:

Bricker and Eckler L.L.P.	O'Toole, McLaughlin Dooley & Pecora, Co., L.P.A.
Ennis Britton Co., L.P.A.	Walter Haverfield, L.L.P.
Pepple & Waggoner Ltd.	Squire, Patton Boggs, L.L.P.
Smith, Peters & Kalail Co., L.P.A.	

(14) Authorize the Treasurer to serve as the designee of the members of the Board of Education for Public Records Training as required by law.

Mrs. Stepp seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

6.20 Mrs. Innes moved that the Organizational meeting be adjourned. Mr. Stark seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

The Organizational meeting was adjourned at 6:54 pm.

The Regular meeting was called to order at 7:00 pm.

ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

Mrs. Innes led the Pledge of Allegiance with the December Citizens of the Month from Vermilion Elementary School and a Moment of Silence.

Student Liaison presentation on VHS clubs. The Peer Leadership who develops programs and activities for school and community. Link Crew helps with the 8th grade orientation which helps them become more comfortable with VHS. Do academic and social follow ups.

Legislative Report on the State Report card and how to make the report card more user friendly along with different scoring and metrics.

SUPERINTENDENT'S REPORT

1. Mr. Pempin acknowledged Board of Education Recognition Month January 2020.
2. Mr. Pempin gave an updated, and showed pictures of the progress of the Healthcare Center.
3. Mr. Pempin discussed vaping devices and Hilliard Schools pilot program.

TREASURER'S REPORT

7.20 Mrs. Innes moved that the Board adopt a resolution to approve the Financial Report for December 31, 2019. Mrs. Stepp seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

8.20 Mrs. Innes moved that the Board adopt a resolution to approve the following donations:

- \$250.00 from Vermilion Lions Club to VHS Speech and Debate.
- \$3,800.00 from Liberty Ford to cover lunch balances.
- \$32.95 from Hawaii Ice Limited to Athletics.
- \$1,200.00 from VABC to Boys Tennis for Uniforms.
- \$250.00 from Birmingham United Methodist Church to Missions Donation.
- \$2,500.00 from the Randolph J. & Estelle M. Dorn Foundation to the Sailor Cuisine Program.
- \$50.00 Anonymous donation to the Student Lunch Accounts.
- \$1,000.00 from the Vermilion Lion's Club to the Sailor Student Cuisine.
- \$1,000 from the Vermilion Rotary to the Sailor Student Cuisine.
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Mrs. Russell seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

9.20 Mr. Stark moved that the Board adopt a resolution to approve the payment of \$11,645.00 to PaySchools for the POS system licenses.

Mrs. Stepp seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

10.20 Mr. Habermehl moved that the Board adopt a resolution to participate in the Ohio School Boards Legal Assistance Fund for the calendar year 2020 and to authorize the treasurer to pay LAF \$250.00. Mr. Stark seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

11.20 Mrs. Innes moved that the Board adopt a resolution to approve the 2019-2020 Treasurer's Office Manual. Mrs. Stepp seconded. . ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

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12.20 Mr. Stark moved that the Board adopt a resolution to approve a (3) three year contract with Integrity Energy beginning December of 2021. Mrs. Stepp seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

13.20 Mr. Stark moved that the Board adopt a resolution to approve the following items on the **CONSENT AGENDA:**

1. Minutes of the December 9, 2019 board meeting. (ATTACHMENT D)
2. Adopt Revision to the following district policy 3120, 4120 and accompanying guidelines, as recommended by NEOLA for a first read. (ATTACHMENT E)
3. Recommend a resolution to approve the College Credit Plus and MyUniversity Guarantee MOU between LCCC and Vermilion Local Schools from July 1, 2020 through June 30, 2021. (ATTACHMENT F)
4. Recommend a resolution to approve the contract with Final Forms for support services for Athletics and Human Resources for online forms, data storage at a cost of \$4,185.00. (ATTACHMENT G)
5. Recommend a resolution to approve the 2020 contract with E-rate Funding.
6. Recommend a resolution to approve the 2020-2021 membership into the Ohio High School Athletic Association. (ATTACHMENT H)
7. Recommend a resolution to approve to create a 451 Fund.
8. Recommend a resolution to transfer all monies \$10,800.00 from Fund 452 School Net Professional Development fund to the 451 Data Communications for School Buildings Fund.
9. **Approve the following Employment Action:**
Resignation of Mark Sexton, Facilities Manager VHS effective January 13, 2020.
Maternity leave for Kayla Branscum from February 24, 2020 through May 29, 2020.
Paternity leave for Brian Asher for two weeks in January.
Maternity leave for Breanna Meyers beginning in April.
10. One (1) year Special Tutor Contract for St. Mary's School to Julie Castle 3 hours per day up to 300 hours at \$17.00/hr. for the 2019-2020 contract year.
11. One (1) year Classified Substitute contract for 2019-2020 contract year to Craig Snyder.
12. Approve a 2 (two) year leave of absence under article 8.10 of the VTA Negotiated Agreement and Ohio Revised Code Section 3319.13 to Marlayna Jacinto for the contract years 2020-2021 and 2021-2022.

Mrs. Russell seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

Date and location of upcoming Board meetings. Meetings held at Vermilion High School, 1250 Sanford Street, Vermilion, unless otherwise noted.

Regular Meeting:	Monday, February 10, 2020 at 7:00 PM
Regular Meeting:	Monday, March 9, 2020 at 7:00 PM
Regular Meeting:	Monday, April 13, 2020 at 7:00 PM

14.20 Mr. Stark recommend a resolution to move into Executive Session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.
Mrs. Innes seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

The Board moved into Executive Session at 7:47 pm.

The Board returned to Regular Session at 8:44 pm.

15.20 Mr. Stark recommend a resolution to move into Executive Session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.
Mrs. Russell seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried.

The Board moved into Executive Session at 8:44 pm.

The Board returned to Regular Session at 9:00 pm.

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16.20 Mr. Stark moved that the Board approve the resolution to the contract extension for the contract dates August 1, 2020 through July 31, 2023 to Justin Klingshirn, Treasurer. Mrs. Innes seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried

Mrs. Innes moved that the meeting be adjourned. Mr. Stark seconded. ROLL CALL: Mr. Stark, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Habermehl, absent; Mrs. Stepp, aye. Motion Carried

The meeting was adjourned at 9:04 PM.

ATTEST:

Treasurer

Board President